

Cañada College Academic Senate

1:00pm – 2:50pm

Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)

Additional location: 605 W Capitol Expressway, San Jose CA 95136

[Zoom option for guests](#) (Meeting ID: 841 7462 5171)

Minutes 10/12/2023

Members present: ??? David Eck, Gampi Shankar, Monica Malamud, Gerardo Pacheco, Richard Schulke, Lisa Palmer, Salumeh Eslamieh, Diana Tedone-Goldstone, Leonor Cabrera, Katie Schertle, Ana Miladinova/Vera Quijano, Sumathi Shankar, Aricka Bueno

Members absent:

Guests:

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Eck		Procedure
2	Introductions	Eck	1	Information
3	Adoption of Consent Agenda	Eck	1	Motion: 2nd: No Objections? adopted

Consent Agenda

- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection.
- Prior to approval, there must be reasonable time allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.

4.1	09/28/2023 Minutes
4.2	District Work Group on Dual Enrollment – Cañada Faculty Appointments <ul style="list-style-type: none">• Daryan Chan

	<ul style="list-style-type: none"> Gampi Shankar 			
Public Comment				
5	<p>Questions/comments on non-agenda items</p> <ul style="list-style-type: none"> In addition to sharing comments during the meeting, anyone is welcome to submit comments on non-agenda items in writing before the meeting. If you would like to pass along a written comment, please email your representative or an Academic Senate officer, such as (canacademicsenate@smccd.edu). Please share any written comments at least one day in advance to help ensure that your message is received in time for the meeting. 	Public	5	Information
Senate Business				
6.1	<p>Adoption of Regular Agenda</p> <ul style="list-style-type: none"> The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection. Presenters may request an item to be withdrawn during the adoption of the regular agenda. 	Eck	1	<p>Motion: 2nd:</p> <p>Yes: all No: 0 Abstain: 0</p>
6.2	<p>Seeking Faculty Member for the Executive Assistant to VP of Student Services Hiring Committee</p> <ul style="list-style-type: none"> Background: Debbie Joy is retiring this December Timeline for the Hiring search: <ul style="list-style-type: none"> First & Second Round Interviews: October/November 2023 Hiring Recommendation to Board Submission Date: Monday, November 20, 2023 Counseling faculty preferred given the connection to Student Services If interested, please email Cañada Academic Senate (canacademicsenate@smccd.edu), contact your Senate representative, or share your interest during the meeting. 	Eck	2	<p>Motion: 2nd:</p> <p>Yes: all No: 0 Abstain: 0</p>

6.3	<p>Participatory Governance and Education Master Plan (EMP) workgroup Vacancies – New Faculty Appointments or Reappointments</p> <ul style="list-style-type: none"> If you are interested in any of the below positions, please email Cañada Academic Senate (canacademicsenate@smccd.edu), contact your Senate representative, or share your interest during the meeting. <p><u>EMP Annual Priority #2</u>: Expand programs and opportunities to new community members in N. Fair Oaks, Belle Haven, and East Palo Alto, especially BIPOC communities</p> <ul style="list-style-type: none"> Projected meetings: <ul style="list-style-type: none"> September – on campus (date/time TBA pending PBC appointment of members) Early October – off campus at EPA, NFO, or BH (date/time TBA pending off-campus site and member availability) Early November – off campus at EPA, NFO, or BH (date/time TBA pending off-campus site and member availability) Early December – off campus at EPA, NFO, or BH (date/time TBA pending off-campus site and member availability) Seeking one or more faculty members to serve on the workgroup <p><u>Instructional Planning Council</u> (IPC) - (First and Third Fridays, 9:30-11:30am, available via Zoom)</p> <ul style="list-style-type: none"> At-large faculty representative: vacant <p><u>Curriculum Committee</u> (First and Third Thursdays, 1:00-2:50pm)</p> <ul style="list-style-type: none"> BDW representative: vacant <p><u>Distance Education Advisory Committee</u> (DEAC) - (First Wednesdays, 12:30-2:00pm, available via zoom)</p> <ul style="list-style-type: none"> Counseling: vacant SciTech: vacant <p><u>Safety Committee</u> – (varied Thursdays [see the link for dates], 2:30-4:00pm, available via Zoom)</p> <ul style="list-style-type: none"> Adjunct Faculty: vacant 		1	<p>Motion: 2nd:</p> <p>Yes: all No: 0 Abstain: 0</p>

	<p>Technology Committee - (second Wednesdays, 12:30-2:00pm, available via Zoom)</p> <ul style="list-style-type: none"> • “Division Representative”: vacant • “Division Representative”: vacant • “Division Representative”: vacant <p>Textbook Affordability Subcommittee – (fourth Tuesdays, 1:00-2:00pm, available via Zoom)</p> <ul style="list-style-type: none"> • ASLT Representative: vacant • Counseling Representative: vacant • KAD Representative: vacant • SciTech representative: vacant 			
6.4	Faculty Teaching and Learning	Ware	10 (start ≈ 1:10pm)	Information
6.5	<p>Textbook Affordability Report and Proposed Membership Change</p> <ul style="list-style-type: none"> • TAS October Report (there will be things to discuss) • Proposal to remove ASLT Division Representative from the Textbook Affordability Subcommittee 	Harmon	10 (start ≈ 1:20pm)	Discussion
6.6	<p>Cañada’s CCCC Zero Textbook Cost (ZTC) Acceleration Grant proposals</p> <ul style="list-style-type: none"> • Cañada has created a draft of the 2 pathways that will be part of our proposal: ECE AS-T and MATH AS-T • Presentation on the Acceleration Grant proposals 	Harmon	10 (start ≈ 1:30pm)	Discussion
6.7	<p>Ombuds Office Services and Access</p> <ul style="list-style-type: none"> • Presentation by our Interim Chief Diversity Officer and Ombuds Dr. O’KenZoe Selassie • Presentation is about what the Office of the Ombuds offers • For additional background, you can also visit the Office of Ombuds website 	O’KenZoe Selassie	30 (start ≈ 1:40pm)	Information

6.8	<p>Annual Senate Goals – Seeking Leads and/or Work Groups</p> <ul style="list-style-type: none"> • The purpose of this agenda item is to 1) identify how much interest there is among faculty to work on specific annual goals of Academic Senate and 2) start organizing how the work will be done. • Questions to consider for each goal: <ul style="list-style-type: none"> ○ Is there an individual(s) interested in leading a goal? ○ Should the goal have a work group? ○ Should the goal only be monitored by Academic Senate since an existing position/governance body is working on the goal? <p><i>Academic Senate’s 2023-24 Annual Goals:</i></p> <ol style="list-style-type: none"> 1. Further Develop New Program Development Process 2. Continue work/potential revision on Program Improvement and Viability (PIV) 3. Revise/Update Comprehensive Program Review Questions 4. Review meeting processes with an antiracist lens 5. Help review college processes with an antiracist lens <ol style="list-style-type: none"> a. Help with converting academic probation language to academic notice or similar 6. Greater collaboration with strong-work force 7. Review the different participatory governance structures with a view to possibly streamlining representative positions 8. Clarify and improve workload points system in terms of its implementation, including greater consistency and financial follow through 	Eck	20	Discussion
6.9	<p>Questions and Answer Discussion about the Course Modality Presentation</p>	Hsieh	10	Discussion

	<ul style="list-style-type: none"> • Link to the Sept 28 presentation on Fall 2023 data for Course Enrollments and Modalities <ul style="list-style-type: none"> ○ For comparison, you could review the Fall 2022 Course Enrollments data • This agenda item is an opportunity for faculty to: <ul style="list-style-type: none"> ○ ask questions about any of the data, ○ discuss anything important about the data, ○ discuss course enrollments in general, ○ make requests for future data to be include. <p>Questions/concerns submitted thus far:</p> <ul style="list-style-type: none"> • How is the data for multi-modal courses tracked? --In WebSchedule, it appears that the enrollments across the sections are connected. Does this mean that the data is mixed together in the above report? • At what point should a new section of a course be opened? In particular, for multi-modal courses, there may be students on multiple waitlists. <p>Requests for future semester data:</p> <ul style="list-style-type: none"> • For some of the data, could we see percent change in the year prior data? For example, if we saw the percent change in fill rates across the different modalities, it might highlight changes in overall college trends in student enrollment behavior. 			
Regular Reports				
7.1	<p>President's report</p> <ul style="list-style-type: none"> • District Antiracism Council Draft Bylaws will be viewable soon. The Bylaws will be considered by the Board of Trustees at an upcoming Board meeting. • Recordings of the Program Review Support Sessions are available within the linked document 	Eck	4	Information

	<ul style="list-style-type: none"> Update on Building 13 Fire Alarms 			
7.2	Treasurer's report	Pacheco	1	Information
7.3	Curriculum Committee	Palmer	3	Information
7.4	Professional Development	Eslamieh	2	Information
Other Reports, Meetings and Deadlines				
8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Public Comments on Non-Agenda Items			
9	Adjourn	Eck		Procedure

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate for the 2023 – 2024 academic year:

- President: David Eck
- Vice President: Gampi Shankar
- Secretary: Monica Malamud
- Treasurer: Gerardo Pacheco
- Adjunct Representative: Richard Schulke
- Curriculum Committee: Lisa Palmer
- Professional Development: Salumeh Eslamieh
- Academic Support and Learning Technologies: Diana Tedone-Goldstone
- Business, Design & Workforce Division: Leonor Cabrera
- Humanities and Social Sciences Division: Katie Schertle
- Kinesiology, Athletics, and Dance: Ana Miladinova/Vera Quijano
- Science and Technology Division: Sumathi Shankar
- Student Services/Counseling: Aricka Bueno