

## Cañada College Academic Senate

1:00pm – 2:50pm

Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)

Additional location: 605 W Capitol Expressway, San Jose, CA 95136

[Zoom option for guests](#) (Meeting ID: 841 7462 5171)

### Agenda 03/14/2024

Meetings of the Academic Senate are open to all members of the public.

Materials are posted on the meeting page of the [Academic Senate website](#).

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Eck		Procedure
2	Introductions	Eck	1	Information
3	<b>Adoption of Consent Agenda</b>	Eck	1	<b>Action</b>

#### 4 - Consent Agenda

- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection.
- During the consideration of the consent agenda, anyone can request a tabled item to be brought onto the regular agenda (see 9.0 at the end of the agenda for the tabled items).
- Prior to approval, there must be reasonable time allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.

4.1	02/22/2024 Minutes
4.2	02/26/2024 Minutes (Special Meeting)
4.3	<b>Speaker Honorarium – Olga Perez for ESL 912 - \$100</b> <ul style="list-style-type: none"><li>• For several semesters, a former ESL student, Olga Perez, has visited ESL 912 to share her expertise as a successful business owner of <a href="#">Wyloly printing company</a>. Olga and her husband built this company from the ground up, starting with \$200 in a tiny corner of their apartment. In her lecture, she shares her mistakes, successes, tips and resources for opening a business (something many ESL students are interested in doing). She has also volunteered her printing services for numerous Dreamers Club and class projects. This semester, I would like to acknowledge her contributions with this honorarium.</li></ul>

4.4	<b>ASCCC Spring 2024 Plenary Registration Fee</b> <ul style="list-style-type: none"> <li>Gampi Shankar: \$575</li> </ul>			
<b>5 - Public Comment</b>				
5	<b>Questions/comments on non-agenda items</b> <ul style="list-style-type: none"> <li>In addition to sharing comments during the meeting, anyone is welcome to submit comments on non-agenda items in writing before the meeting.</li> <li>If you would like to pass along a written comment, please email your representative or an Academic Senate officer, such as (<a href="mailto:canacademicsenate@smccd.edu">canacademicsenate@smccd.edu</a>). Please share any written comments at least one day in advance to help ensure that your message is received in time for the meeting.</li> </ul>	Public	5	Information
<b>6 - Senate Business</b>				
6.1	<b>Adoption of Regular Agenda</b> <ul style="list-style-type: none"> <li>The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection.</li> <li>Presenters may request an item to be withdrawn during the adoption of the regular agenda.</li> </ul>	Eck	1	<b>Action</b>
6.2	<b>Child Development Center Coordinator Faculty Position</b> <ul style="list-style-type: none"> <li><a href="#">March 6, 2024 Child Development Center Update</a> Presentation at PBC</li> <li><a href="#">Powerpoint slides for new position presentation</a> at November 16, 2023 PBC meeting; recording of presentation available on <a href="#">PBC's Request for Personnel webpage</a></li> <li>This agenda item seeks Academic Senate's support for hiring a Coordinator for the Child Development Lab Center.</li> <li>The goal would be to hire a faculty member who could start by Fall 2024 semester, giving the new faculty member an opportunity to inform the design of the new Child Development Center.</li> </ul>	Lopez, Prisecar, Brower, & Santos	15 (start ≈ 1:10pm)	<b>Action</b>

6.3	<p><b>Academic Senate Election Committee for Secretary and Treasurer Positions</b></p> <ul style="list-style-type: none"> <li>The Election Committee shall consist of at least two Senate members who represent different divisions and who are not running for Senate office.</li> </ul> <p>The responsibilities of the Election Committee shall be to:</p> <ul style="list-style-type: none"> <li>establish an election timeline,</li> <li>solicit and collect names of nominees,</li> <li>create, distribute, collect and count the ballot,</li> <li>announce election results.</li> </ul> <p>This agenda item is to approve at least two Academic Senate Governing Council members to form an election committee for the Secretary and Treasurer office positions.</p>	Eck	5	Action
6.4	<p><b>Discussion of Secretary and Treasurer Positions Responsibilities and Reassignment</b></p> <ul style="list-style-type: none"> <li>I am recommending to for the Secretary position to retain its 0.2 (3 unit) FTE of reassigned time, but to redirect the 0.2 (3 unit) FTE of reassigned time from the Treasurer’s position to the Academic Senate President’s position. This would give the Academic Senate president’s position 0.8 FTE of reassigned time or the president could redirect the time to a different position.</li> <li>On this proposal, since the Treasurer’s position would no longer have reassigned time, the position’s duties would revert back to only what is specified in <a href="#">Article V, Section 5 of the Academic Senate’s bylaws</a>.</li> <li><a href="#">Proposed duties for Secretary and Treasurer positions</a> (Fall 2024-Spring 2026)</li> <li>This agenda item is an opportunity for Academic Senate to give feedback on the proposed change in Senate officer reassigned time. It is an action item in case the Senate would like to recommend</li> </ul>	Eck	5 (start ≈ 1:30pm)	Action

	a alternative option to the Senate president's proposal.			
6.5	<b>Distance Education Plan</b> <ul style="list-style-type: none"> <li>• <a href="#">Presentation DE Plan</a></li> <li>• <a href="#">DE Strategic Plan 2024-27 (draft)</a></li> <li>• Seeking feedback on draft distance education plan</li> </ul>	Co-chairs DEAC: Nada Nekrep and Anniqua Rana	5 (start ≈ 1:35pm)	Information
6.6	<b>Technology Plan</b> <ul style="list-style-type: none"> <li>• <a href="#">Presentation Tech Plan</a></li> <li>• <a href="#">Technology Plan 2024-27 (draft)</a></li> <li>• Seeking feedback on the draft technology plan</li> </ul>	Co-chairs Tech Comm: Nada Nekrep and Anniqua Rana	5	Information
6.7	<b>Professional Development Plan</b> <ul style="list-style-type: none"> <li>• <a href="#">Presentation PD Plan</a></li> <li>• <a href="#">PD Plan 2024-27(draft)</a></li> <li>• Seeking feedback on draft professional development plan</li> </ul>	Co-chairs PDPC: Jacky Ip, Ellen Young, Anniqua Rana	10 (start ≈ 1:45pm)	Information
6.8	<b>Continued Discussion of Future of Local Degree Requirements, Including Lifelong Learning and Self-Development</b> <ul style="list-style-type: none"> <li>• Materials from the February 22<sup>nd</sup> agenda item: <ul style="list-style-type: none"> <li>○ 1) District Curriculum Chair memo <a href="#">Changes to Lifelong Learning/Lifelong Understanding/Self-Development/Career Development/Kinesiology Associate Degree General Education Area,</a></li> <li>○ 2) Gloria Darafshi presentation on <a href="#">Changes to Lifelong Learning/ Self Development General Education Area</a></li> </ul> </li> <li>• This agenda item will discuss whether there is consensus around one of the particular options in the District curriculum chair memo.</li> </ul>	Palmer	15 (start ≈ 1:55pm)	Discussion

6.9	<b>Two Board Policies Related to Degrees and Curriculum Under Review at District Participatory Governing Council</b> <ul style="list-style-type: none"> <li>• <a href="#">Draft BP 6.26 Reciprocity of General Education and Graduation Requirements for the Associate Degree</a></li> <li>• New proposed <a href="#">Board Policy on Curriculum Alignment</a> across the District</li> <li>• These Board Policies are expected to be up for action during the April 8<sup>th</sup> DPGC meeting, 2:15-4:30pm.</li> </ul>	Palmer	10 (start ≈ 2:10pm)	Information
6.10	<b>Continued Class Maximums Discussion, Especially of the Draft Administrative Procedure</b> <ul style="list-style-type: none"> <li>• Review of important changes to the proposed Administrative Procedure</li> <li>• Link to <a href="#">early March draft of Administrative Procedure 6.04.1 Guidelines for Class Cancellation</a>. This file is a Cañada Academic Senate copy of the draft--share comments directly on the file.</li> <li>• [For background, here is the <a href="#">early March draft of the Board Policy 6.04 Guidelines for Class Cancellation</a>.]</li> <li>• This agenda item is seeking feedback on the administrative procedure to bring back to the District workgroup.</li> </ul>	Maher	15 (start ≈ 2:20pm)	Discussion
6.11	<b>Palestine Resolution</b> <ul style="list-style-type: none"> <li>• This agenda item concerns the ongoing violence in Gaza.</li> <li>• <a href="#">Palestine resolution passed by Skyline's Academic Senate</a> at its March 7<sup>th</sup> meeting.</li> </ul>	Hoffman	15 (start ≈ 2:35pm)	<b>Action</b>
<b>7 - Regular Reports</b>				
7.1	President's report <ul style="list-style-type: none"> <li>• In addition to the above BPs, the following two Board Policies are being discussed and will eventually be up for action. Please share any feedback you would like me to pass along: <a href="#">BP 2.31 - Speech: Time, Place, and Manner</a>, <a href="#">BP 6.35 - Academic Freedom</a></li> </ul>	Eck	4	Information

	<ul style="list-style-type: none"> <li>• <a href="#">Proposed Program Review timeline for 2024-25.</a> Let me know if you have issues with the proposed program review schedule.</li> </ul>			
7.2	Treasurer's report	Pacheco	1	Information
7.3	Curriculum Committee	Palmer	3	Information
7.4	Professional Development	Eslamieh	2	Information

## 8 - Other Reports, Meetings and Deadlines

8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Comments on Non-Agenda Items
-----	---

## 9 - Tabled Items

- These appointments were tabled during the October 26, 2023 Academic Senate meeting due to not having faculty to fill the vacancies.
- If you are interested in filling any of the vacancies, please email Cañada Academic Senate ([canacademicsenate@smccd.edu](mailto:canacademicsenate@smccd.edu)) or your Senate representative at least one day before the meeting.
- You can also request a tabled item to go onto the regular agenda during the meeting when the consent agenda is under consideration.

9.0	<p><b>Participatory Governance and Education Master Plan (EMP) workgroup Vacancies – New Faculty Appointments or Reappointments</b></p> <p><a href="#">Instructional Planning Council</a> (IPC) - (First and Third Fridays, 9:30-11:30am, available via Zoom)</p> <ul style="list-style-type: none"> <li>• <b>At-large faculty representative: vacant</b></li> </ul> <p><a href="#">Distance Education Advisory Committee</a> (DEAC) - (First Wednesdays, 12:30-2:00pm, available via zoom)</p> <ul style="list-style-type: none"> <li>• <b>Counseling: vacant</b></li> </ul> <p><a href="#">Safety Committee</a> – (varied Thursdays [see the link for dates], 2:30-4:00pm, available via Zoom)</p> <ul style="list-style-type: none"> <li>• <b>Adjunct Faculty: vacant</b></li> </ul> <p><a href="#">Technology Committee</a> - (second Wednesdays, 12:30-2:00pm, available via Zoom)</p> <ul style="list-style-type: none"> <li>• <b>“Division Representative”: vacant</b></li> <li>• <b>“Division Representative”: vacant</b></li> <li>• <b>“Division Representative”: vacant</b></li> </ul> <p><a href="#">Textbook Affordability Subcommittee</a> – (fourth Tuesdays, 1:00-2:00pm, available via Zoom)</p> <ul style="list-style-type: none"> <li>• <b>ASLT Representative: vacant</b></li> </ul>
-----	---

	<ul style="list-style-type: none"> <li>• Counseling Representative: vacant</li> <li>• KAD Representative: vacant</li> <li>• SciTech representative: vacant</li> </ul>			
10	Adjourn	Eck		Procedure

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2023 – 2024 academic year:**

- President: David Eck
- Vice President: Gampi Shankar
- Secretary: Lisa Palmer
- Treasurer: Gerardo Pacheco
- Adjunct Representative: Richard Schulke
- Curriculum Committee: Adriana Lugo/Kristina Brower/Maureen Wiley
- Professional Development: Salumeh Eslamieh
- Academic Support and Learning Technologies: Diana Tedone-Goldstone
- Business, Design & Workforce Division: Leonor Cabrera
- Humanities and Social Sciences Division: Katie Schertle
- Kinesiology, Athletics, and Dance: Ana Miladinova/Vera Quijano [Apr. 11 & May 9]
- Science and Technology Division: Sumathi Shankar
- Student Services/Counseling: Aricka Bueno