College of San Mateo Faculty Leadership: a Proposal for College support

As a student-ready institution, all learning experiences, services and activities at College of San Mateo are created to facilitate student learning. To do this, College of San Mateo must be committed to orienting our work on governance, engaging effectively on decisions around all areas of the 10+1 as they relate to the development of faculty, to accessible professional development that supports both teaching and leadership. Our goal in this proposal is for College of San Mateo to continue to be at the forefront of the Community Colleges with practices that will holistically and realistically engage students while fostering positive learning outcomes, and that will serve as a hub for its commitment to success, equity and social justice.

Towards those ends, I propose that the College and District support, with focused release time, the key faculty positions that will develop leadership skills. These faculty leaders will both support the current college re-design for improved equity and academic outcomes, and will also continue a re-design of participatory governance to further full college collaboration.

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| Faculty leadership positions | Sample duties & skill development | College/District support |
| Academic Senate |  | 1.0 |
| AS President | Plan & lead bi-weekly AS meetings; bi-weekly IPC meetings and planning meetings; monthly meeting w/Pres, VPI; Curriculum, IPC, committee meetings; monthly meetings at DAS & DPCG; ad-hoc taskforce meetings as necessary; website development & management.; drafting of policy, resolutions, etc. locally and for DAS; attending AS State Plenary meetings 2x/year; participation in college-wide events |  |
| AS Exec Team: VP, Secretary, Treasurer | Bi-weekly AS meetings; monthly DAS;Bi-weekly meeting minutes; scholarship fund and faculty contribution management |  |
| AS Subcommittee Chairs/Representatives | All or partially funded release time – additional release time for positions funded by the college as needed | 0.8 |
| AS Standing Chair: Curriculum  | Plan & Chair Bi-weekly Curriculum meetings; Curriculum development & program development; attend monthly District Curriculum meetings; meetings w/faculty re: curriculum development  |  |
| AS Representative: Prof Development (flex days, PD needs, trainings) | Attend regular meetings; AS meetings.; meetings. w/faculty re: PD development |  |
| AS Representative Program Review Task Force | Works with Academic Senate, SSPC, and PBC to develop a Program Review timeline; helps provide professional development around program review |  |
| AS Representative Communities of Practice  | Works with Professional Development, monthly meetings with VPI, attend regular meetings |  |
| Other Ad-Hoc or College work as needed  | Determined as needed.  | 0.2 |
|  |  | TOTAL = 2.0 |