Fall 2017 RRP Position Proposals

Position	Fall 2018	Spring 2019	Duration
Business Department Coordinator	0.2	0.2	4 semesters (2 years)
English Department Coordinator	0.2	0.2	2 semesters (1 year)
Fine & Performing Arts Coordinator	0.2	0.2	2 semesters (1 year)
GE Pathways Coordinator	0.2	0.2	4 semesters (2 years)
Social Science Coordinator	0.2	0.2	4 semesters (2 years)

Business Department Coordinator

- 1 = Strongly Disagree
- 2 = Disagree
- 3 = Neutral
- 4 = Agree
- 5 = Strongly Agree

	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on	CONSIDERATION #4
	The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u> <u>workload.</u>	The position's proposed outcomes align with the colleges <u>strategic</u> <u>plan and initiatives.</u>	application) Amount/duration of reassigned <u>time requested is</u> <u>reasonable.</u>	Duties are most appropriately performed by a faculty member.
Reviewer #1	2.5	3.5	4	5
Reviewer #2	5	5	5	5
Reviewer #3	4	4	4	4
Reviewer #4	3.5	5	3.5	5
Reviewer #5	3	3	4	4
Reviewer #6	2	5	3	5
Reviewer #7	3	5	4	5
Reviewer #8	4.5	5	N/A	4.5
Reviewer #9	4	5	3	5
Reviewer #10	3	5	3	4
ACTUAL TOTAL	34.5	45.5	33.5	46.5
AVERAGE TOTAL	3.45	4.55	3.72	4.65
Individual Reviewer	 Program development/ 	 DE focused partnership. What 	 Request is reasonable given 	 Community respects
Comments (see columns to	curriculum development are	justifies a "coordinator" with	the assessment outcomes.	Business teaching expertise
the right)	regular duties.	program?	 No fully explained on time 	and it is best to have a Faculty member represenat
GENERAL GROUP	 Very time consuming. 	 We currently have a CWA 	required for duration and	Cañada in the community.
COMMENTS (see below)	, .	, Coordinator.	amount of request - requires a	,
Emphasis on community	 Includes instructional aspect. 		more concrete time	 Some activities can involve
outreach and employers	 Distance Ed aspect - needs to be 	 Pedagogy is very important part of college. 	management plan.	exisiting DE resources.
steps outside regular faculty	-	or conege.	Should be closer to what SS	 Work is appropriately
workload.	,	 Meets the need of local workers. 	Coordination is (2 units per	performed by a Faculty
	 Outreach to Business is new 		term).	member. The work of
However, emphasis on	territory.	 Online degree programs = what 		collaboration may mean that
online tasks may overlap with the DE Coordinator. We	 DE course development is still 	does Cañada's student population look like?	 2 years seems reasonable. 	someone else on CWA may need additional time as well.
don't want to split duties	course development.		 ALL departments need this 	
between too many people.		 Are there trends in online degrees 	but only some ask.	 Developing a successful
	 Workload is deemed appropriate. 	in this area?		online business program
 There also may be some overlap with CWA 	 Duties listed generally seem to be 	Developing online courses is a	 Asking for 2 years - can it be done in less? (possibly 1 year) 	requires a faculty expert.
Coordinator.	a part of Faculty workload.	part of Strategic Plan.		 Some overlap - duties may
			 This is a continuous need. 	be outside because program
• Yes, but the idea was to	 "Evaluate, update and revise 	 Engaging community is part of 		is new and the hours
develop a specific Business track inside CWA.	existing courses and programs" is a part of Faculty workload.	Strategic Plan.	 The proposed reassignment seems reasonable. 	required may be much higher (but application did
a dek monde CWA.	part of Faculty workload.	There is a need for increased	ושבניווש וכמשטוומטוכ.	not include the hours).
• We're discontinuing the	 The proposed workload seems 	online opportunities for our		,
temporary Full Time	reasonable.	students.		

GRAND TOTAL (average)

16.37

	Business Department Coordinator (cont.)				
	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on	CONSIDERATION #4	
	The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u>	The position's proposed outcomes align with the colleges <u>strategic</u> plan and initiatives.	application) Amount/duration of reassigned <u>time requested is</u>	Duties are most appropriately performed by a faculty member.	
	workload.	<u></u>	reasonable.		
Comments(cont)					
Faculty Coordinator for	 "Participation in articulation" is 	 Online courses are important to 	 Core responsibilities did not 		
CWA.	a part of Faculty workload.	enrollment and increasing access.	include time per week.		
• If the college really values getting degrees online, this position should be	• It would be helpful to get more information on the time needed to complete the listed tasks.				
considered.					
	 It is not explained how the core 				
• We currently already have a faculty member receiving release time for DE work.	responsibilities are different than what is already included in Faculty workload.				
• It's very hard to assess exactly how much time these duties would take	 Collaboration and Marketing could be a part of Appendix D1. 				
without specific numbers.Our students would					
certainly value and appreciate online degrees and programs in business.					
and programs in business.					

Business Department Coordinator (cont.)

English Department Coordintoar

1 = Strongly Disagree

- 2 = Disagree
- 3 = Neutral

4 = Agree

5 = Strongly Agree

	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on	CONSIDERATION #4
	The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u> <u>workload.</u>	The position's proposed outcomes align with the colleges <u>strategic</u> <u>plan and initiatives.</u>	application)	Duties are most <u>appropriately performed by</u> <u>a faculty member.</u>
Reviewer #1	4	5	5	4
Reviewer #2	2	4	2	4
Reviewer #3	3	3	4	2
Reviewer #4	3.5	4	3.5	5
Reviewer #5	3	4	4	4
Reviewer #6	3.5	4	4	4
Reviewer #7	2	3	2	2
Reviewer #8	4.5	5	4.5	5
Reviewer #9	3	4	3	5
Reviewer #10	5	5	5	5
ACTUAL TOTAL	33.5	41	37	40
AVERAGE TOTAL	3.35	4.1	3.7	4
Individual Reviewer	 Some duties are - but key 	 Supports Multiple Measures 	Above and beyond what is	 Multiple Measures
Comments(see columns to the right)	initiative work relies on Faculty partnerships.	 Coordinate Districtwide Curriculum changes. 	supported by the Dean. • Hours are questionable	placement has been effective.
 GENERAL GROUP COMMENTS (see below) There is a lot to be done in this department. Some of the goals and initiatives (multiple measures, sister-college partnership/ coordinating) for this department deserve release time. The department has approximately 45 sections. There's a large number of people to handle departmental tasks. CSM and Skyline's English department is trying to join. 	 Large number of Faculty members in English Department (45 sections). Much of the work is concentrated in one person versus spread among Faculty - why? How will this position be properly assessed? Transition to Canvas is part of Faculty workload. Many duties are a part of faculty workload but I acknowledge that large departments (or all departments) could benefit from a department chair for coordination. Multiple Measures coordination may be above/beyond faculty wkld. 	 Research - requires a different type of coordination. SLO development is important but not unique to this department. Aligned with EMP goals 1:1. English read/write affects student success in ALL disciplines. It is crucial to the college that it be well staffed. 	are affected. Should be increased to 2 units per term	presented is scheduling - not necessarily need to be performed by a Faculty

English Department Coordinator (cont.)				
	CONSIDERATION #1	CONSIDERATION #2	CONSIDERATION #3	CONSIDERATION #4
	(aligns with #10 on application)	(aligns with #11 & #12 on application)	(aligns with #6, #7, #8 and #9 on	
			application)	Duties are most
	The responsibilities associated	The position's proposed outcomes		appropriately performed by
	with this reassignment are NOT	align with the colleges strategic	Amount/duration of	a faculty member.
	included as part of <u>faculty</u>	plan and initiatives.	reassigned time requested is	
	workload.		<u>reasonable.</u>	
Comments(cont)				
 The form lists specific 	 Could any of these duties be 		required of all faculty	hours, scheduling,
amounts of hours for every	completed by the Dean or Division		members (Appendix D).	evaluations, etc.?
single duty. This was	Assistant? (scheduling, hiring, etc)			
extremely helpful for			 Coordination is above and 	 Must have Faculty expertise
committee members in	 Appreciated very clear 		beyond Appendix D1 because	and contact.
assessing the proposal.	duties/times as well as explanation		of hours required.	
	as to what is descrbied as above			
 The outcomes for this 	and beyond.		 "Check in with" listed as 1 	
proposal were very vague.			hour - Does it really take that	
There are needs that will	 Many duties listed are regular 		long? Can check-ins also be	
continue in perpetuity.	duties for faculty members such as		done via email or phone calls?	
	SLO work and updating curriculum.			
 So many of the duties 			 Coordination work is endless. 	
listed are part of regular			3 units makes it feasable. Less	
faculty workload.			than that creates complex	
			hard to work schedules that	
			reduce effectiveness.	
	•			

English Department Coordinator (cont.)

Fine & Performing Arts Coordinator

1 = Strongly Disagree

- 2 = Disagree
- 3 = Neutral
- 4 = Agree
- 5 = Strongly Agree

	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on application)	CONSIDERATION #4
	The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u> <u>workload.</u>	The position's proposed outcomes align with the colleges <u>strategic</u> <u>plan and initiatives.</u>		a faculty member.
Reviewer #1	4	2	3	3
Reviewer #2	1	1	1	1
Reviewer #3	2	3	3	2
Reviewer #4	3	3	2.5	5
Reviewer #5	2	2	4	4
Reviewer #6	2	4	3	5
Reviewer #7	2	2	2	2
Reviewer #8	1.5	1.5	1.5	1.5
Reviewer #9	2	4	2	5
Reviewer #10	3	4	3	4
ACTUAL TOTAL	22.5	26.5	25	32.5
AVERAGE TOTAL	2.25	2.65	2.5	3.25
Individual Reveiwer Comments (see columns to the right) GENERAL GROUP COMMENTS (see below) • The duties listed are almost all part of Appendix D. • The outcomes are vague and reflect the basic ongoing needs of any department.	 Outreach and recuriting are not faculty duties. Not very descriptive. Curriculum development is a core Faculty duty. More justification needed to prove duties are ouside the scope of Faculty workload. More cross-disciplinary collaboration is needed in all departments. Did not answer the question completely. Coordination and speaking engagements are part of Faculty workload. 	 How does position specifically coorelate to our College's Strategic Plan and Initiatives? Creating career pathways and community connection. How does presenting career paths directly effect student completion? Fits goal to serve community 		 Duties are appropriately performed by a Faculty member but all of us could benefit from attending community events and outreach. Marketing and Outreach - can these duties be performed by a Classified Professional?

GE Pathways Coordinator

- 1 = Strongly Disagree
- 2 = Disagree
- 3 = Neutral
- 4 = Agree
- 5 = Strongly Agree

	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on	CONSIDERATION #4
	The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u> <u>workload.</u>	The position's proposed outcomes align with the colleges <u>strategic</u> <u>plan and initiatives.</u>	application) Amount/duration of reassigned <u>time requested is</u> <u>reasonable.</u>	Duties are most appropriately performed by a faculty member.
Reviewer #1	5	5	5	5
Reviewer #2	5	5	5	5
Reviewer #3	5	5	4	4
Reviewer #4	3.5	5	5	5
Reviewer #5	5	5	5	5
Reviewer #6	5	5	5	4
Reviewer #7	5	5	5	5
Reviewer #8	5	5	5	5
Reviewer #9	5	5	5	5
Reviewer #10	5	5	5	5
ACTUAL TOTAL	48.5	50	49	48
AVERAGE TOTAL	4.85	5	4.9	4.8
Individual Reviewer Comments (see columns to the right) GENERAL GROUP COMMENTS (see below) • This is the only proposal which clearly seemed outside faculty workload. This sentiment was agreed upon by all • It fits within our planning, state initiatives, etc. It's also a model for other campuses.	 State initiative - new program. Duties fall well outside of Appendix D. Focus on collaborating intradisciplinary programs outside of all departments. Great overview of the job duties. 	 If we can rely on Guided Pathways then GE Pathways Coordinator aligns. Guided Pathways is a college- wide initiative and may be another key partner in a larger effort. Position fits well with mutiple goals of the college. This work can be funded through Guided Pathways as this is an impact of a statewide initiative. As such, I would advocate for funding this work through that channel. Aligns with strategic plan. Teaching and learning, completion (cohort building), community connection. This is part of the state-wide initiatives. "Pathways articulate a clearer pattern for Honors students 	 Request is reasonable - if we focus on developing Guided Pathways. Is the time requested enough time? Time requested is reasonable if this work/role can also align more closesly with supporting developing Guided Pathways. Request to continue position - time is reasonable based on past reassigned time. The workload goes above and beyond the faculty duties. Much needed 	 Yes - Faculty must bring together Faculty for initiatives like Pathways. 1 Faculty member collaborating across departments. Some admin support might be helpful. A must since this entails curriculum development.

GE Pathways Coordinator (cont.)				
	CONSIDERATION #1 (aligns with #10 on application)	CONSIDERATION #2 (aligns with #11 & #12 on application)	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on	CONSIDERATION #4
	The responsibilities associated		application)	Duties are most
	with this reassignment are NOT	The position's proposed outcomes align with the colleges <u>strategic</u>	Amount/duration of	appropriately performed by <u>a faculty member.</u>
	included as part of <u>faculty</u>	plan and initiatives.	reassigned <u>time requested is</u>	<u></u>
Comments(cont)	workload.		reasonable.	
		to achieve their goals."		
		 In line with Guided Pathways, 		
		innovative, and warrants more		
		development.		
L				<u> </u>

GE Pathways Coordinator (cont.)

Social Science Coordinator

- 1 = Strongly Disagree
- 2 = Disagree
- 3 = Neutral
- 4 = Agree
- 5 = Strongly Agree

	CONSIDERATION #1 (aligns with #10 on application) The responsibilities associated with this reassignment are NOT included as part of <u>faculty</u> <u>workload.</u>	CONSIDERATION #2 (aligns with #11 & #12 on application) The position's proposed outcomes align with the colleges <u>strategic</u> <u>plan and initiatives.</u>	CONSIDERATION #3 (aligns with #6, #7, #8 and #9 on application) Amount/duration of reassigned <u>time requested is</u> <u>reasonable.</u>	CONSIDERATION #4 Duties are most <u>appropriately performed by</u> <u>a faculty member.</u>
Reviewer #1	3	3	3	3
Reviewer #2	1	3	2	4
Reviewer #3	2	3	4	4
Reviewer #4	3.5	4	3	5
Reviewer #5	3	4	4	4
Reviewer #6	3	4	3	5
Reviewer #7	2	2	2	2
Reviewer #8	3	3	3	3
Reviewer #9	2	3	2	4
Reviewer #10	5	4	5	4
ACTUAL TOTAL	27.5	33	31	38
AVERAGE TOTAL	2.75	3.30	3.10	3.80
Individual Reviewer	 Some duties are administrative 	 Social Sciences are central to the 	 Keep reassign time the same. 	 Marketing and outreach
Comments(see columns to the right) GENERAL GROUP COMMENTS (see below) • It reads like a list of duties straight out of Appendix D. • It's very hard to see how many of these duties are not part of regular faculty workload.	 Evaluating student performance (SLO/PLO), meetings and program review are a part of Faculty workload. Perhaps speaker series and pathway coordination are beyond Appendix D1 duties. Did not answer question regarding Faculty workload. 	mission to the college - not sure how the coordination "ask" or duties are. • Position aligns with EMP, Students, Equity, DE and SSSP Plans. • No measureable outcomes.	 Time requested is reasonable. ALL departments need this College needs to address department coordination for college as all departments seem to identify this need. Need more information to support this request. Understandable request (although listed duties have large overlap with duties included in Appendix D1). Time requested is absolutely reasonable. This is very time consuming. This is a department with large classes 	may be more appropriate as this is "coordinated" through other channels. • This section was not fully addressed in the proposal • Marketing - brochure, outreach and web presenece - can this be done by a Classified Professional? • Faculty and Staff or Student assisting woudl be ideal.
	 SLO's, PLO's and monthly meetings, TracDat and Program Review are listed in Appendix D1. 		and few full timers.	