

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 11/12/15

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel	1	Procedure
2	Introductions Members Present: Doug Hirzel, Alicia Aguirre, Dani Behonick, Denise Erickson, Katie Schertle, Michael Hoffman, Hyla Lacefield, Diana Tedone, Sandra Mendez, David Meckler Members Absent: none Guests: David Hamilton, Jose Pena, VPs Kim Lopez and Michelle Marquez, Deans Chialin Hsieh, Janet Stringer and David Johnson, Leonor Cabrera, Doniella Maher, Erin Moore, Max Hartman, Gena Rhodes		2	Information
3	Adoption of Agenda		1	Action
Consent Agenda <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.0	Adoption of Consent Agenda Motion approved unanimously		1	Action
4.1	Approval of Minutes: 10/22/15			
Public Comment				
5	Questions/comments on non-agenda items. DCM: bringing forward comments from colleagues voicing quality concerns about our college courses taught in high schools; student maturity issues; classes need to be smaller; observed instructors not fulfilling COR. VPI Anderson response: bring concerns to your dean immediately! VPI Anderson, reporting on CIO meeting: Accreditation Task Force Recommendations endorsed; things likely to change in current accreditation system. President Hirzel: VPSS hiring cmte to be discussed (replacing the retiring Karen Olesen) and we will seek to have faculty representation equal to classified representation.	Public	5	Information
Subcommittee Reports				
6.1	President's, Treasury, ACES, Curriculum, Professional Development reports Soliciting feedback			Posted online
Senate Business				
7.1	Approve nominations for ASGC Vice President and election date	Behonick	5	Action

	<p>Sarah Harmon nominated; by-laws do not allow for election by acclamation of unopposed candidates. Ideally, VP is president-in-training for succession planning but that is not possible this time. By-laws are permissive and do not specify a requirement of full time status for officers. Part-time faculty can be a significant asset to the Council. DB motion to approve SH as candidate for an on-line one week (Wednesday to Wednesday) ballot as soon as it is ready; approved unanimously. DB: this situation reflects lack of leadership development for FT on campus. VPI: we are trying to pay PT for hours put in (Accel program, instructional design, for example); we will explore compensation for meeting hours at least.</p>			
7.2	<p>Resolutions:</p> <ul style="list-style-type: none"> Adoption of the OEI's Course Design Rubric as a Guide to Developing Hybrid and Online Courses within the SMCCCD (for approval). KS motion to approve; approved unanimously. DB: Curriculum cmte noted lack of in place training on this rubric. MH: not "best" practices; "effective" would be better wording. LC: cart before horse; district not providing training; yes, it is a helpful rubric. DH: want this in place before revising STOT. Providing Accurate Data of Course Student Learning Outcomes Compliance (for first reading). Current process not written down, formalized or approved. Vote on this resolution will occur at next meeting. 	Hirzel	10	Action
7.3	<p>Prioritize new faculty position proposals: Biology, English, Psychological Services</p> <p>MH: why is psych services a faculty position? AA: always has been; Max; has to be, and fac status recommended by equivalent person at Skyline to communicate with fellow faculty. AA: no FT since retirement of Ernie Rodriguez. 95 students already seeking services; great increase from referrals; mental health services clearly supported on campus.</p> <p>Governing Council members prioritized positions as follows: 1st - Psychological Services, 2nd – Biology, 3rd – English <i>See tally below</i></p>	All	20	Action
7.4	<p>Proposal to relocate Transfer and Career Centers to Art Gallery and CIETL spaces.</p> <p>KL: feedback interesting; strong support for career and transfer services; implementation is main target of questions; lack of data and planning. CIETL future? Arts vision for campus? HL: The current gallery is the only space for digital art on campus. What is the best for everyone? The gallery was designed to be that, an art gallery; it is a poor office space. DE: gallery compensation for loss of studio space; protect the habitat when a species is endangered. This is a question of the values of the college; this is a presidential-level decision. MH: no specifics in</p>	VP Lopez	20	Discussion

	terms of data or model of objectives. 2 Dec PBC mtg to craft a recommendation to go forward, yes/no; and plan for moving forward. DH: no space allocation process in place; this process will be a model for a future formalized process.			
Study Session				
8.1	Enrollment management – Discussion with VPs and Deans VPI began by expressing desire to rebuild trust and continue working with Senate to develop a fair and transparent process for enrollment management. Presented PPT and engaged in Q&A. There was not sufficient time to complete the presentation; will continue at future meeting date.			55
Other Reports & Matters of Interest				
9.1	Upcoming Events & Conferences • Election for ASGC Vice President			
9.2	Upcoming Participatory Governance Meetings • District Committee on Budget and Finance – Nov. 17 • College Planning and Budgeting Council – Nov. 18 • District Academic Senate – Nov. 23 • College Planning and Budgeting Council – Dec. 2 • District Participatory Governance – Dec. 7			
10	Adjourn	Hirzel	1	Action
	Next Meeting			Dec. 10, 2015

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: vacant; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez

											total pts	mean
Biology	2	1	2	2	1	2	2	2	2	3	19	1.9
English	1	2	1	1	2	1	3	1	1	1	14	1.4
Psychological Services	3	3	3	3	3	3	1	3	3	2	27	2.7