

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 1/28/16

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel	1	Procedure
2	Introductions Members Present: Doug Hirzel, Dani Behonick, Denise Erickson, Michael Hoffman, Hyla Lacefield, Ana Miladinova, Sandra Mendez, Sarah Harmon, David Meckler Members Absent: Katie Schertle, Alicia Aguirre, Guests: David Johnson, Ann Nichols, Rafael Rivera, Erin Moore, Lisette Bricker, Candice Nance, Lenore Cabrera		2	Information
3	Adoption of Agenda		1	Action
4	Adoption of Consent Agenda DCM motion approved unanimously		1	Action
Consent Agenda <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.1	Approval of Minutes: 12/10/15			
4.2	Appointments: <ul style="list-style-type: none"> • Psychological Services screening committee: Ami Smith (Psychology), with Makiko Ueda (Psychologist CSM) and Max Hartman (Director DRC) 			
4.3	Board Policies: <ul style="list-style-type: none"> 1.15 Officers of the Board 6.31 Course Auditing and Auditing Fees 8.70 Fees and Charges 			
4.4	Approval of up to \$500 for faculty retirement gifts			
Public Comment				
5	Questions/comments on non-agenda items HL relays enthusiasm for new dean. Nance PD CTE curriculum mtg was good; sentiment for a report to ASGC	Public	5	Information
Subcommittee Reports				
6.1	President's report <ul style="list-style-type: none"> A. Just met with President Hughes; a productive discussion B. Hamilton report on the Arts is to be scheduled to be presented information-only at Feb. 3 PBC; begins season of discussions throughout the college including ASGC and IPC C. College is sending team in February to "Leading From the Middle Academy" to work on professional 	Hirzel	10	Information

	development (Melinda Ramzel (ECE), Chialin Hsieh, Erin Moore, Alison Field, Trish Guevara) D. Marketing is undergoing program review and is developing the marketing plan; look toward April for introduction of the proposed plan at PBC			
6.2	Treasury	Aguirre	5	Information
6.3	Academic Committee for Equity & Success (ACES)	Hoffman	5	Information
6.4	Curriculum Committee 201 courses up for review; only 70 so far; 36 in cue; 95 need work.	Behonick	5	Information
6.5	Professional Development See 7.2	Erickson	5	Information
Senate Business				
7.1	Tenure-track faculty replacement proposals for General/Career Counselor and Radiologic Technology; Approval of faculty screening committees - Counselor cmte: Gloria Darafshi, Sarah Aranyakul (with Bob Haick), Alicia Aguirre, HL LB: 5 Fund 1 counselor positions currently; LB presented the key points in the replacement justification document, such as last year's 24,000 counseling visits and similar statistics; continue work in developing e-counseling. HL: very important for CTE students, especially students seeking specific skills, not a degree. DCM motion to approve passes unanimously. DB motion to approve cmte passes unanimously, HL abstaining. RR: coordination with hospitals requires a great deal of time and work; assessment of students in hospitals; 4 PT faculty report to the position; teaches 1 course per semester. Curriculum and accreditation (professional and academic) needs constant updating. Required by agreement with accreditation. MH motion to approve replacement passes unanimously. Rad Tech cmte: Rafael Rivera, Pam Jones, Martin Partlan SH motion to approve cmte passes unanimously.	Mendez Rivera	15	Action
7.2	Request for Supplemental Travel Award: \$1074.09 to Candice Nance to NASBITE. Note that Senate authorized \$3000 limit for the year; we have encumbered \$2015; available balance is \$985. DE motion to approve full funding amount out of general ASGC funds, not the supplemental travel award fund; 4 in favor, 2 against, 3 abstain.	Erickson	5	Action
7.3	Creating the new Professional Development plan: What is professional development? What is not professional development? What is the purpose of professional development? Who should be on the professional development planning team? What is the role or the professional development planning team? What are specific goals for this cycle of the professional development plan?	Erin Moore	30	Discussion

	<p>We are supposed to have a plan. PD planning cmte became unavailable; Erin worked with individuals for input, including DH. Making the grand tour over the next month for input, goal to have approved plan by end of academic yr. Likely to revised again as Educational Master Plan is revised. No distinction between personal & professional development? “In-state”-only limitation to PD is ridiculous; but since district/AFT policy, it somewhat outside the scope of this document. MH: how to align PD for fac and student services, so things are not so siloed. DH stretch us beyond just discipline/education PD and include student services concept. DB: discipline/education PD v. training in things like curriculum admn. LC: technology especially. HL: training in tech+education is not effective; focus on the specific tech. Ana M: we could use training in public speaking skills; could have used a mentor in MY field during the tenure review years. SH: MLA thrust – seminars in how to be an effective FT mentor for PT and students-with-teaching potential; also how to manage the admn side of being FT. DB: campus-wide lack of leadership development. Burns out leaders. HL: release time not just more pay. LC: leadership PD needs buy in from admn; overworked cmte-wise (pressured in pre-tenured years); admn prefers lack of faculty leaders. HL: handholding guide needed. DE: release time for faculty PD coordinator. Central POC for PD would be great. Erin to learn more of academic side. DH: transparency always a necessity. LC: create FAQ on PD web page. CN: CIETL blog was useful repository of info. DE: flex day presentation on all PD opportunities useful. HL: those things need a person behind it.</p> <p>EM: PD more than just conferences and funding – activities on campus. DE: conversations with colleagues – no cost! EM: who should be on a possible campus-wide PD cmte. LC: CTE division rep needed due to particular needs. DE: chair of faculty PD cmte; also classified. DCM: campus-wide PD cmte could select annual themes to build community among those who participate in PD. DB: just make it less piece-meal. Broader survey of needs needed.</p>			
7.4	<p>First reading of proposed new Board Policies & Procedures: 6.27.1 – Procedure: DE Regular and Effective Contact 6.36 – Policy: Faculty Textbook Selection 6.36.1 – Procedure: Faculty Request to Assign Their Own Textbook</p> <p>Input needed from divisions by March.</p>	Harmon	5	Information
7.5	Bylaws revisions – deferred to future meeting	All	30	Work in progress
Other Reports				
8.1	<p>Upcoming Faculty Deadlines</p> <ul style="list-style-type: none"> • New faculty/staff position proposals are due to deans – Feb. 17 • Program review and annual resource requests are due to deans – Feb. 28 			
8.2	Upcoming Governance Meetings:			

	<ul style="list-style-type: none"> • District Participatory Governance – Feb. 1 • Cañada PBC – Feb. 3 • District Academic Senate - Feb. 8 			
8.3	Upcoming Faculty Conferences <ul style="list-style-type: none"> • Crisis Response Workshop – Feb. 9 (11:30 or 1 pm in 13-115) • ASCCC Academic Academy – Mar. 17-19 (registration deadline is Feb. 20) 			
8.4	Division reports and concerns – deferred to future meeting	Division Reps	10	Discussion
9	Adjourn	Hirzel	1	Action
	4:19 Next Meeting			Feb. 11, 2016

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: Sarah Harmon; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez