

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 5/14/15

2:10pm – 4:10pm

Room 3-104

Meetings of the Governing Council are open to all members of the campus community. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order 2:15	Hirzel	1	Procedure
2	Introductions Members absent: Diana Tedone, Ana Miladinova Present: DH, AN, DE, KS, DB, MH, SM, AA, HL Other Senate members in attendance: Leonor Cabrera, Rhonda Chaney, Allison Field	Nicholls	2	Information
3	Adoption of Agenda Amendments: addition of Ray Lapuz to counseling committee (4.3.A); add four faculty to BDW Dean committee (4.3.E); delete PROM committee appointment (4.3.F) DB motion to adopt agenda passes unanimously.	Nicholls	1	Action
Consent Agenda <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.0	Adoption of Consent Agenda DB motion approved; passes unanimously with KS abstention.	Nicholls	1	Action
4.1	Approval of Minutes: 4/23/15			
4.2	Recommended changes to Board Policies: 2.25 Prohibition of Harassment, 2.75 Institutional Planning & Effectiveness, 8.80 Community Use of District Facilities (all three policies have been updated with current legal protected classes)			
4.3	Committee Appointments: A. <u>International Education Advisory Committee</u> : Danielle Behonick, Erik Gaspar, Jessica Kaven, Candice Nance, Elsa Torres, Karen Olesen, Soraya Sohrabi, Gloria Darafshi; B. <u>General Counselor (replacement) screening committee</u> : Sandra Mendez, Karen Olesen, Nick Martin, Ray Lapuz; C. <u>Mathematics Faculty screening committee</u> : Denise Hum, Michael Hoffman, Leonor Cabrera; D. <u>ECE Retention Specialist screening committee</u> : Val Goines; E. <u>Dean of Business, Design & Workforce screening committee</u> : Paul Roscelli, Paul Naas, Val Goines, Elsa Torres F. <u>Public Relations, Outreach & Marketing Committee</u> : ###;			
4.4	Authorization to fund retirement recognition gift for Prof. Young			
4.5	Authorization to fund End-of-the-Year party: food and beverages			
Public Comment				
5	Questions/comments on non-agenda items	Public	5	Information
Subcommittee Reports				
6.1	President's report A. District Curriculum is organizing Discipline-specific	Hirzel	5	Information

	<p>meetings in the afternoon of Fall Thursday flex day. In light of recent experiences where collaboration between colleges was lacking, all programs are encouraged to take advantage of this opportunity. Faculty may want to begin talking with sister colleges to plan their meeting agenda now. DE comment: often does not work; DB: District Curriculum Committee trying to increase buy-in. MH: set agenda for groups? DB: too diverse; prompts were provided last year.</p> <p>B. District-level discussions (DEAC) regarding the potential impacts of the OEI resources are ongoing. Info POC: Diana Bennett. Potentially a new course management system (Canvas).</p> <p>C. PBC saw first draft of 2015-16 Budget and the impact of loss of Measure G. Much of the Measure funded additional sections (PT faculty) and included the Instructional Designer, reassigned time, etc. Current deficit projection (\$1.5 mil) may be offset by multiple factors: increased revenue from property taxes, shifting to Fund 3, college decisions regarding vacant positions and reassigned time.</p> <p>D. PROM (Public Relations, Outreach & Marketing) committee is being established; gives faculty increased participation in advertising our programs to improve enrollment.</p> <p>E. Come to next PBC meeting to learn more about re-capturing our identity as a Hispanic serving (not just enrolling) institution. (VPI)</p>			
6.2	Treasury 42 dues-paying faculty; c. \$14,000 on hand; projected 12K ending balance.	Aguirre	5	Information
6.3	Academic Committee for Equity & Success (ACES) Big registration drive filled some previously low-enrolled classes. Still a work in progress, looking at learning communities, prof dev projects; overseeing two funding sources. Workshop on classroom motivation & equity; stipends available for equity-related inquiry.	Hoffman	5	Information
6.4	Curriculum Committee All discussion items; 200 courses needed updated this year according to new schedule; 22 did not make it through and are on the agenda; 11 extension requests to be considered. Remainder to be deactivated.	Behonick	5	Information
6.5	Professional Development c. \$63K; spent 25K (all short-term applications; mostly requested in the Fall; requests dropped off in the Spring); remaining balance of c. 38K.	Erickson	5	Information
Senate Business				
7.1	Proposal to confer honorary AA degree for Gino Gasparini (Board Policy 2.80) <i>"Mr. Gasparini attended Cañada College in the early 1970s before</i>	Hirzel Pres. Buckley	10	Action

	<i>departing to serve in the US military. He did not return to school afterward to complete his degree. Instead, for more than 40 years, Mr. Gasparini has served the San Mateo County community in a selfless career in the recycling and waste industry and business and entrepreneurial leadership in society. He began his career as a residential collection driver in 1972. His strong work ethic, boundless knowledge, and reservoir of charm and wit allowed his career to grow through various positions such as Route Supervisor, then Operations Manager, and finally Public Affairs Manager at Recology. Gino has continued to serve the community through his role as Chairman of the Board of Directors for the Burlingame Chamber of Commerce. Sworn in over five years ago, Gino has fulfilled an important role in our communities through his commitment and countless volunteer hour. He continues his service today as he happily serves as Chairman for the Redwood City-San Mateo County Chamber of Commerce and as a member of the Chamber's Education Advisory Committee. It is on that committee, upon which I serve, that I met and have worked with Mr. Gasparini. He is dedicated to higher education, has been a strong supporter of Cañada College, and speaks fondly of his experience education at Cañada. Through his record of public service and through his day-to-day supervision of new recycling and waste technology, vehicles, routes, and public information, Gino Gasparini is an invaluable asset to San Mateo County." - LB DE motion passes unanimously.</i>			
7.2	ASGC Election Results – elections committee will report DH reelected with 48 votes; 4 write-ins for 4 candidates.	Aguirre Behonick	5	Action
7.3	Voting for Outstanding Classified Staff, PT-FT Faculty Awards PT -- Kristen Parks. By unanimous vote. FT – Denise Hum & Michael Hoffman. AA: dual award this year for the same monetary amount; DCM motion passes unanimously (MH abstaining). Classified – Jose Peña. By majority vote.	Nicholls	15	Action
7.4	Assessing enrollment management processes – faculty will complete the analysis of schedule development processes and class cancelation documents and will identify recommendations.	Hirzel	45	Action
Other Reports				
8.1	Upcoming Conferences & Events <ul style="list-style-type: none"> Year-End Party – May 27, 3-5 p.m. in Cañada Vista Commencement – May 30, 10 a.m. 			
8.2	Resolution on prioritization of new faculty positions – division reps report back from division meetings. Action to be taken in fall semester before next hiring cycle.	Division Reps	5	Information
8.3	Honors Symposium Our student, Sean Vallor, placed in the top 5 presentations at the Bay Area Honors Symposium at Stanford.	Erickson	5	Information
9	Adjourned 4:09	Hirzel	1	Action
	Next Meeting			August 27, 2015

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2014 – 2015 academic year:

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez