

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 4/23/15

2:10pm – 4:00pm

Room 3-104

Meetings of the Governing Council are open to all members of the campus community. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order at 2:15 Members Present: Doug Hirzel, Anne Nicholls, David Meckler, Dani Behonick, Hyla Lacefield, Sandra Mendez, Michael Hoffmann Members Absent: Ana Miladinova, Denise Erickson, Katie Schertle, Alicia Aguirre Guests in Attendance: Carolyn Jung, Jeff Rhoades, Candice Nance	Hirzel	1	Procedure
2	Introductions	Nicholls	2	Information
3	Adoption of Agenda DB motion to approve passes unanimously	Nicholls	1	Action
Consent Agenda				
<i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.0	Adoption of Consent Agenda DB motion to approve passes unanimously	Nicholls	1	Action
4.1	Approval of Minutes: 3/19/15			
4.2	Recommended changes to Board Policies: 1.25 Secretary for the Board, 1.50 Minutes of Meetings, 2.25 Prohibition of Harassment, 6.11 Requirements for Degrees and Certificates, 6.26 Transfer of Credit, 6.38 Criteria for Selection of Guest Speakers, 6.94 Contract Courses and Services <u>No recommended changes to:</u> 2.00 Administrative Organization, 2.05 Academic Senate, 2.11 Philosophy of Personnel Management and Human Resources Development, 2.14 Outside Employment, 2.16 Public Notice of Negotiations, 2.17 Emeritus Designation, 2.22 Employment of Relatives, 2.25 Prohibition of Harassment, 2.51 Reporting of Crimes, 2.70 Accreditation			
4.3	Speaker Honorarium Award – Recommendation to fund honorariums for the <i>Topics of Interest Speaker Series</i> proposal for Robert Shirkey, of Our Horizon, a Canadian non profit organization dedicated to "honestly facing the issue of climate change" and actively addressing the problem (http://ourhorizon.org), and Jamie Brooks, a climate advocate with 350.org , here in the Bay Area.			
Public Comment				
5	Questions/comments on non-agenda items Jeff Rhoads gave report on Wheels on 4/28 from 2:30 to 4 pm in 6-102	Public	10	Information
Subcommittee Reports				
6.1	President's report: A. ASCCC Spring Plenary B. Workload reduction campaign C. Faculty service on college committees: D. Sabbatical resolution E. FW grade designation	Hirzel	* 10 min Q&A	Information

	<p>F. Online course design rubric and certification of faculty G. SLOAC Coordinator H. 4C/SD Prof. Dev. conference report I. Serving on Statewide ASCCC committees J. End-of-the-Year Party – May 27, 3-5 p.m. * report for above items is posted online</p> <p>Classified and PT Faculty nominations - vote on May 14. We had a motion to extend the FT faculty nominations for another month. \$100.00 award. We agreed to extend it. Will send out an email reminding people about FT faculty award.</p> <p>Statewide service opportunities listed on our website (under “Our Faculty” link).</p>			
6.2	Treasury – no report	Aguirre	*	Information
6.3	Academic Committee for Equity & Success (ACES) – no report	Hoffman	*	Information
6.4	Curriculum Committee *report is posted online	Behonick	*	Information
6.5	Professional Development – no report	Erickson	*	Information
<i>*Normal reports will be presented via written document and posted online due to time constraints.</i>				
Senate Business				
7.1	<p>Nominations for ASGC President and Vice President - Nominations may be made from the floor. Dani reported that we have received no nominations. Doug gave a short report, based on position vacancies in the bylaws, on what to do in this situation. Dani nominated Doug Hirzel for president. We discussed reattempting to find someone for VP in the Fall. Dani moves that we table the nomination of the VP position until Nov. 2015. It was unanimously approved.</p>	Aguirre & Behonick	5	Action
7.2	<p>Institutional Effectiveness Goals – faculty may provide feedback, especially on the Course Success Rate goal The state chancellor is asking for another set of metrics to gauge effectiveness. 1. Ending fund balance - This is set by the district - historic is 15%. 2. Full accreditation. 3. No audit findings. 4. Course success rates. Our statistics are 69.7, 70.0, 70.5, 69.3, 67.7...Benchmark is 70%....Inspirational goal 72%. PBC is proposing 70.1% and needs our feedback. Share your feedback with DH prior to adoption by PBC on 5/20.</p>	Hirzel	5	Information
7.3	<p>Establishing guiding principles for the prioritization of new faculty positions – ASGC will begin drafting this document <i>Advocate</i> had an article by Prof. Ware stating that ASGC was not clear on how we prioritized our hiring decisions. DH presented a draft resolution to make criteria explicit (but not ranked); text posted on ASGC; to be taken to the divisions for discussion and amendments. Will adopt amended resolution in fall semester prior to fall hiring cycle.</p>	Hirzel	15	Discussion
7.4	<p>Assessing enrollment management processes – faculty will study documents provided by the VPI regarding schedule</p>	Hirzel	50	Discussion

	development processes and class cancelations with the objective of identifying recommendations and guiding principles for decision-making. Doug developed an Analysis Worksheet tool to help capture our feedback on each of VPI's documents. ASGC members should take the Analysis Worksheet (posted online) to their divisions, create small workgroups to do the analysis, and submit ONE report from each division. This work must occur now if we want to make recommendations to implement for summer and fall terms.			
Other Reports				
8.1	Upcoming Conferences & Events <ul style="list-style-type: none"> • Celebrating 47 years of Frank Young's service – Apr. 24, 4-6 p.m. in Cañada Vista • WHEELS – Apr. 28, "<i>WHEELS asks the question who "belongs" in this country and who doesn't? It explores immigration, xenophobia and the privileges and responsibilities of citizenship.</i>" • Puente Project Update – Apr. 30, 3:30-4:30 in CIETL 			
8.2	Update from Student Services Division re: VPSS vacancy No update	Mendez	5	Information
8.3	Update from Business, Design & Workforce Division re: Dean vacancy Anne reported that a division meeting was held; Pres Buckley listened to division for desirables for new dean. Division requested a dean, not just a director of Workforce. Keeping the division together or distributing it across to other divisions, as mentioned by Pres. Buckley would be for discussion only after new dean is present. Target for hire is January 2016.	Nicholls	5	Information
9	Adjourned 4:07	Hirzel	1	Action
	Next Meeting			May 14, 2015

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2014 – 2015 academic year:

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez