**2013-2014 Timeline for Identifying Possible New Positions**

Note: This draft was prepared based on last year – moving everything one month earlier as was recommended by PBC and the evaluation of the hiring process.

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| **Date** | **Group** | **Process** |
| October 2 | CPC | Discuss and approve process and timeline |
| October 31 | Divisions | Written justifications/requests to Deans or VPSS |
| November 15 | Divisions  | Review positions to prioritize what comes forward for presentation |
| December 21 | Divisions  | Submit Position Justifications to the VPs |
| December 21 | Academic Senate | Faculty Position Requests to the Senate President |
| January 24 | Divisions | Submit PowerPoint presentations to Joan Tanaka (VPI Office) |
| **January 28 2-4pm** | **Joint IPC/SSPC/APC and Academic Senate** | **Presentations: College data presented and Position Presentations given** |
| **January 29 2-4pm****Building 2, Room 10** | **Joint IPC/SSPC/APC** | **Discussion: Group conducts discussion of the college needs and develops a list of rationale to merge to one list for PBC**  |
| **February 5 2-4pm** | **PBC** | **Discuss list and process integrity; forward list to President** |
| February 5 | Academic Senate | Forward list to President |
| February 15 | President | Announces positions to be hired |
| March | Hiring Committees | Meet for job descriptions and questions |
| March | HR | Post positions |