

# **CAÑADA COLLEGE**

## **COMPREHENSIVE PROGRAM REVIEW SELF-STUDY DOCUMENT**

In preparing this Program Review, keep the college mission in mind as a reminder that Program Review is to ensure that all programs are aligned with the institutional mission.

**Cañada College's Mission:** It is the mission of Cañada College to ensure that students from diverse backgrounds achieve their educational goals by providing quality instruction in transfer and general education courses, professional/technical programs, basic skills and activities that foster students' personal development and academic success. Cañada College accepts responsibility for serving the community's diverse needs for lifelong enrichment and highly values close teacher to student teaching and learning relationships, support services and a co-curricular environment that contributes to personal growth and success for students.

**PROGRAM NAME:**

### **PART A: Overview of Program**

- 1. If the program has completed a previous self-study, evaluate the progress made toward previous goals.**
  
- 2. State the goals and focus of this program and explain how the program contributes to the mission, comprehensive academic offerings, and priorities of the College and District.**
  
- 3. If the student population has changed, state how the program is addressing these changes. Document the demographic trends.**
  
- 4. If the program utilizes advisory boards and/or professional organizations, describe their roles.**

### **PART B: Curriculum**

- 1. Describe how the courses offered in the program meet the needs of the students and the relevant discipline(s). (This may be answered through narrative or quantitative evaluation).**
  
- 2. State how the program has remained current in the discipline(s).**

3. All course outlines in this program should be reviewed and, if appropriate, revised every six years. If this has not occurred, please list the courses and present a plan for completing the process.
4. If external accreditation or certification is required, please state the certifying agency and status of the program.
5. Describe how your program is articulated with similar departments within SMCCD, the Sequoia High School District and/or other four year institutions. (Include articulation agreements, common course numbering etc.)
6. Discuss plans for future curricular development and/or program modification.

### **PART C: Student Outcomes**

1. Please attach all Bi-Annual State of the Department reports from the past six years.
2. Update any analysis to include a summary of all years. Attach student learning outcomes here.

### **PART D: Faculty and Staff**

1. List current faculty and staff members in the program, areas of expertise, and how positions contribute to the program success.
2. List major professional development activities completed by faculty and staff in this program in the last six years and state what development is needed or proposed by faculty in this program.
3. Describe the departmental orientation process for new full-time and adjunct faculty and staff (please include student workers such as tutors and aides).

## **PART E: Facilities, Equipment, Materials and Maintenance**

- 1. Discuss the quality and accessibility of the facilities, equipment, equipment maintenance, and materials available to the program. List projected needs.**
- 2. Describe the use and currency of technology. List projected needs.**
- 3. If applicable, describe the support the program receives from industry. If the support is not adequate, what is necessary to improve that support?**

## **PART F: Budget Request**

- 1. What faculty positions will be needed in the next six years in order to maintain or build the department?**
- 2. What staff positions will be needed in the next six years in order to maintain or build the department? (Staff, facilities, equipment and/or supplies) will be needed in the next six years?**
- 3. What equipment will be needed in the next six years in order to maintain or build the department?**
- 4. What facilities will be needed in the next six years in order to maintain or build the department?**

## **PART G: Additional Information**

- 1. Describe any other pertinent information about the program that these questions did not address?**