**Humanities and Social Sciences Division**

**Minutes**

May 6, 2022

12:00 pm to 2:00 pm

Location: 3-142

Zoom, if necessary: <https://smccd.zoom.us/j/85497119593?pwd=aTQ4RUNkNnppQzZLZi83L3puRVI5QT09&from=addon>

**Attendees:** Gloria Pena, James Carranza, Doniella Maher, Elizabeth Terzakis , Maureen, Bob, David Eck, Alison Field, Kiran Malavade, Salumeh Eslamieh, Ami Smith Alicia Aguirre, Julie Carey, Jessica Marshall, Monica Malamud, William Morales, Yolanda Valenzuela, Lisa Palmer, Danielle Pelletier, Gerardo Pacheco, David Meckler, Denise Erickson, Nick Tuttle, Katie Schertle, Natalie Alizaga, Mike Stanford, Monica Malamud

**12:00 General Announcements**

Doniella’s having a baby!!! She’ll be on maternity leave in the fall.

Dr. Robinson joins us and congratulations to her! New president at Mesa CC in AZ

Reminder from Sarah Harmon to get your book order in! And let her know if you are using low or no-cost materials. ASAP!

David Eck makes a plug for his candidacy for District Academic senate

**12:05 Approval of Agenda and Minutes** --approved

**12:20 Standing Reports**

**Participatory Governance Committees (3 minute**

1. Academic Committee for Equity and Success, Alison Field, coordinator (SP 2023)
2. Academic Senate, HSS rep, Katie Schertle (SP 2022)

*Fall 2022: Kiran Malavade (2023)*

1. Curriculum Committee, HSS reps, Danielle Pelletier (SP 2022)

*Fall 2022: Salumeh Eslamieh (SP 2024)*

and Maureen Wiley (Fall 2022)

1. Distance Education Advisory Committee, HSS rep, Danielle Pelletier (SP 2022)

*Fall 2022: Continuing: Danielle Pelletier (2024)*

1. Instructional Planning Council, Jessica Kaven, Co-Chair (SP 2022)
2. Planning and Budget Council, HSS rep, Alicia Aguirre (SP 2023)

**Regular Division Updates**

1. AFT
2. Guided Pathways

**Please post to HSS Division Reports and Updates**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, or Action)**

**12:40 Division Information**

1. Learning Center Update and Guided Pathways/First-Year Experience, Ron Andrade, Director of Student Support

Ron explains how tutoring is working right now (virtually), summer plans to be virtual but open til 6:30pm and then fall plans to be 8-8pm M-Th; Friday til 2?

Maureen promoted Writing Center workshop focused on gearing up for final writing assignments. (Available afterwards as recording). Writing center tutors are there in person as well as virtually.

Yolanda raised questions about hiring graduate student as writing tutors and Ron said he need to continue to work on how to secure funding for that.

Ron and Maureen both make a plug for recommendations for tutors: paid position and 1 credit.

Ron would like to know our textbooks so they can try to get reserve copies (he gets the list from Jai)

Doniella raised doing orientations again

Gerardo raised question about international or undoc students (F1 has a process), Ron is not sure about current AB540 or other undoc students rules processes but will find out. Alison pointed out that DACA recipients are probably the only ones who are able to work.

1. EOPS Classroom Visits: Please email Lorraine Barrales-Ramirez, ramirezl@smccd.edu

EOPS webpage: <https://canadacollege.edu/eops/eops.php>

Recruitment Videos:

<https://www.dropbox.com/s/2oplzvm7pvtap7i/EOPS_Recruitment.mp4?dl=0>

<https://www.dropbox.com/s/uhe3ym3bbrpvnhm/EOPS_Apply.mp4?dl=0>

Jilian Gomez (Retention Specialist for EOPS): presents the additional benefit/support for students that get beyond what Promise Scholars Program get. And students are not limited to just one program. Applications are open now.

Also Foster Youth Success Initiative offers support to current or former foster youth. Application online or contact Jillian.

If you are interested in becoming a foster youth ally email Jillian or fill out formstack on website.

Which students qualify? Full time and demonstrate financial need (through financial aid)

**1:00 Division Discussion**

1. Standing Item: Equity (10 min)

Dilemmas or successes?

Lisa raised a point from a student presentation about not having enough options for her to finish her degree because she needs her classes to be online—an equity issue.

Danielle brought up her issue related to modality she wants to try out which is multi-modal. Led to discussion with James and others related to options and tech barriers vs transportation barriers. Sarah raised some points regarding what the State Chancellor’s office is allowing us to do. David Eck points out that we also need to be clear for students in using terms and they might not be sure of what to sign up for. Doniella also brings up that tech challenges still exist for students even though we have come through the pandemic. Rebekah also raises the issue that it might be dept-specific: ESL really benefits from some type of synchronous instruction. Eck reminds all that if you are planning to teach hyflex for the first time in fall, be sure to observe someone now.

The timeline for making changes to modality/schedule is there might be a little time at the beginning of fall to make some changes for spring schedule.

1. Full-time Faculty Workload Pilot Project (6.5, 10-14), Carranza

Workload Pilot, 6.5

**Formstack:**

<https://smccd-czqfp.formstack.com/workflows/faculty_professional_responsibilities_form?sso=6234b8dfe3544>

**Division Google Sheet:**

This is created by James and recommended by him. Or if you are not comfortable using this, then you can email him or set up a conversation.

Reminder to do something by end of May.

<https://docs.google.com/spreadsheets/d/1-qKEd87NivVnXmr8C0yvBDEGBduxLDwEq4NqHgWkonU/edit?usp=sharing>

1. Teaching & Learning, Jessica Kaven and Lezlee Ware, Faculty Learning Coordinators

What do we need in terms of PD outside of flex and QOTL?

ET brings up the issue of making grades available to students at all times.

Sarah brings up should have college hour to invite faculty and classified together to discuss issues.

Mike supports designated space like CIETL college hour and with an instructional designer available.

Doniella raised issue of making grades available also involves a lot of work from in-person instructors.

Also, this semester has been really hard for her: motivation, turning in work, difficulties with technology, lots of stuff ---wants support from CEITL to have more discussions about how to help students learn to be students again.

Yolanda—we need psychologists to work with us to help us learn how to support our students who are suffering from mental illness.

Rebekah-Canvas training to refocus on learning vs. on focus on points.

Maureen-how do we ensure that the students to do the work and how to handle when they don’t.

**1:45**  **Division Action**

1. Delegate tasks for each meeting or for the semester - notetaker, chat monitor, co-host or hosts.
2. Spring 2023 HSS Evaluation Committee (8 comprehensive/7 standard)

3-5 members, representative of disciplines, gender, and ethnic diversity.

Names put forward so far: Ami Smith, Doniella Maher, Salumeh Eslamieh, Katie Schertle

**Reminders:**

COVID-19 test kits are available in the division office. Evening faculty please email Gloria, and she will leave them in your mailbox.

**Spring 2022 Division Meetings:**

*Division meetings are regularly scheduled for the* ***first Friday*** *of the month. Full-time faculty are to attend all meetings. Part-time faculty attendance is appreciated but not required.*

1. Friday, May 6, 12:00-2:00, 3-142

**Fall 2022 Division Meetings:**

* 1. FLEX: August 15 and 16, 2022
	2. Friday, September 2, 2022, 12:00-2:00, 3-142
	3. Friday, October 7, 2022, 12:00-2:00, 3-142
	4. FLEX: October 12, 2022
	5. Friday, November 4, 2022, 12:00-2:00, 3-142
	6. Friday, December 2, 2022, 12:00-2:00, 3-142