



**Minutes**  
**Monday, February 27, 2017**  
**1:30 p.m. - Building 9 - Room 154**

Attendees: Barbara Bucton, Luanne Canestro, Hugo Enciso, Edith Flores, Sally Heath, Tracy Huang, Jamie Hui, Maria Huning, Debbie Joy, Maggie Lozano, Jonna Pounds, Chantal Sosa, Jeanne Stalker, Peter Tam

1. Review 1/23/17 Minutes
  - a. Correct Moore to Mohr under 2d.
2. Classified Leadership Institute - June 15-17 – Erin Moore
  - a. CLI Application Recipients – Maggie Baez, Maria Huning
    - i. Reviewed four applications, applied CLI rubric (redacting names and identifying information from applications, etc.)
  - b. Maggie Lozano – designated to attend by CS President from VP funds
  - c. All three have applied for the CLI scholarship – may free up more funds for additional Classified Staff to attend
  - d. All three attendees are working on a proposal for a workshop to present at CLI
3. Educational Master Plan (EMP) & Strategic Initiatives
  - a. Please submit feedback on the EMP by March 14:  
<https://docs.google.com/forms/d/e/1FAIpQLSc0QYbqz8jWmHTt5ur7jD08pwOTvPYfVCg2D0oYG7SPDB2oA/viewform?c=0&w=1>
  - b. Please also submit your ideas for the initiatives:  
[https://docs.google.com/forms/d/e/1FAIpQLSfXPKLSmMpRspftm0qKFLIyYM\\_Fokrptu\\_tVHHw6GSzfFAYg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfXPKLSmMpRspftm0qKFLIyYM_Fokrptu_tVHHw6GSzfFAYg/viewform)
4. Canvas & WebAccess Updates – Alison Hughes – rescheduled to March
5. Participatory Governance Manual Update
  - a. Proposed changes to the current writing (proposed changes in red):  
[canadacollege.edu/planningbudgetingcouncil/1617/PGM\\_positions.pdf](http://canadacollege.edu/planningbudgetingcouncil/1617/PGM_positions.pdf)
    - i. Able to use Program Review and other evidence to propose positions
    - ii. “New positions for non-temporary funding sources”
    - iii. “Temporary positions and grant-funded positions”
      1. “Classified Senate & Academic Senate presidents review the proposal and provide recommendation” ← Please remove this; it is not necessary
    - iv. Removed “Temporary Fund 1 Positions”
6. Proposed Changes to By-Laws
  - a. Currently elections are held in May. Propose that we hold elections in early April.

- i. Aligns better with conferences, CLI in summer, May is busy, gives some overlap between past board and new board to ensure continuity of services, more time to transfer the accounts, etc.
  - b. Motion by Luanne Canestro, seconded by Jonna Pounds. All approved. No dissenters.
    - i. Update bylaws to reflect change.
  - c. Open nominations at end of March.
- 7. Upcoming Events & Fundraising - Chantal
  - a. Purchase a Classified Senate Table Skirt – anticipated cost around \$300
    - i. As long as there is a process to keep it clean and store it.
    - ii. Join orders with another group on campus to get a discount.
    - iii. All attendees approved purchase
  - b. Classified Senate Events in Spring
    - i. Current proposed events:
      - 1. Mar 31 – Bowling – Jamie follow up with her contact
      - 2. Apr 28 – Cooking Class is very expensive. Look into Main & Elm instead for this date
      - 3. May 19 – Milagros happy hour tbd
  - c. Meeting Lunches
    - i. March 20 - Tea Party
      - 1. Sign-up will be coming around: Sandwiches (three or four options, gluten free?), Desserts, Supplies, Set-up
        - a. Option to donate money
    - ii. May 15 - Debbie's Thank You/Goodbye-as-CS-President Luncheon
      - 1. TBD
- 8. Treasurer's Report – Hugo
  - a. Valentine's Raffle – made approximately \$50
  - b. Club Rush – made \$16
  - c. Foundation Balance – waiting for update
    - i. Calendar sales - \$95
  - d. Have approximately \$3,000 – deduct what we owe to Foundation – anticipate closer to \$2500 for scholarships
    - i. Offer 3 \$500 scholarships
  - e. Have \$1670 for general spending
- 9. CSEA Q&A - Jeanne Stalker
  - a. PGM Positions (see Participatory Governance Manual Update)
    - i. Temporary positions and grant-funded positions: #2 – What happens when the grant funding runs out? Does the district have to find placement for the employee, or are they terminated? What happens if they are union dues paying members, have they accrued seniority, vacation, sick time, etc.
      - 1. CSEA has been bringing these questions to LMC meetings for about a year so it is on record

- b. Cannot give certain CSEA updates in CS meetings –no bargaining issues, conditions of bargaining, wages, accrual time, etc. CSEA members have to go to meetings on non-work time.
    - i. Remove from agenda going forward
  - c. Still wear blue shirts on Tuesday
10. Committee Reports
- a. IPC reminder to do Program Review on SPOL
  - b. PBC is a good place to find out what's going on
11. Other/Public Comments
- a. Anna Camacho chose as Classified Senate Employee of the year – chosen from the district to be forwarded to the state
  - b. Summer BBQ is approved again
  - c. Encourage DREAM'ers to apply for scholarships – state based, not federal based
  - d. SparkPoint is still running; very busy
    - i. Scheduling events around the campus for financial health month

Classified Senate Webpage