*Thank you for taking the time to assist the ASGC Course Enrollment Maximum Taskforce with our work!*

*Our goal in soliciting your input is to better understand the needs of faculty in various disciplines across the Cañada campus with regard to Course Enrollment Maximums. This information will inform our conversations on policy and procedure going forward.*

**Part 1 – Discipline Information**

Please identify the discipline/department/program at Cañada of which you are a part. If you teach in multiple disciplines/ departments/programs at Cañada, please include all of these in your response.

*double-click here and begin typing your response*

**Part 2 – Sample Course Enrollment Maximum Rubric**

Read through the **Sample Course Enrollment Maximum Rubric**document. This rubric was created by faculty in the North Orange Community College District and is considered an example of best practices in the area of establishing course enrollment maximums.

1. Would the categories listed in the “**Instructional Method**” column meet the needs of your discipline/department/program? If no, what would you change? Please be as specific as possible regarding what you would add, remove and/or modify from this list of categories.

*double-click here and begin typing your response*

1. Would the numbers listed in the “**Class Size**” column meet the needs of your discipline/department/program? If no, which would you change and how would you modify these? Please be as specific as possible.

*double-click here and begin typing your response*

1. Would the descriptions of each instructional method listed in the “**Descriptions**” column meet the needs of your discipline/department/program? If no, which would you change and how would you modify these? Please be as specific as possible.

*double-click here and begin typing your response*

**Part 3 – Class Size Calculator**

Try out the **Class Size Calculator**spreadsheet. This tool was created by faculty at Cerritos College and is considered another example of best practices in the area of establishing course enrollment maximums.

1. Would the options listed in the “**Standard Primary Methods of Instruction**” section meet the needs of your discipline/department/program? If no, what would you change? Please be as specific as possible regarding what you would add, remove and/or modify from this list of options.

*double-click here and begin typing your response*

1. Would the options listed in the “**Standard Primary Methods of Evaluation**” section meet the needs of your discipline/department/program? If no, what would you change? Please be as specific as possible regarding what you would add, remove and/or modify from this list of options.

*double-click here and begin typing your response*

1. Does your discipline/department/program have a category that would go in the “**Additional Considerations**” section? If yes, please describe it here and be as specific as possible.

*double-click here and begin typing your response*

1. Could you see using a tool such as this calculator to begin the determination of course enrollment maximums in your discipline/department/program? Please be as specific as possible why you think so, or why you do not think so.

*double-click here bl begin typing your response*